

Tenant Vacating Notice

(Tenant vacating before expiry of Fixed Term)

Tenant(s): _____

Property: _____

I/We hereby give notice of my/our intention of vacate the above property on:

I/We understand that I/we am/are breaking my/our Tenancy Agreement and acknowledge that I/we are responsible for *(the whole or part amounts will be calculated as per the Residential Tenancy Agreement)*:

Section 51 as per the Residential Tenancy agreement. The tenant agrees that, if the tenant ends the residential agreement before the end of the fixed term of the agreement, the tenant must pay a break fee of the following amounts: If the fixed term is for 3 years or less, 4 week's rent if less than 25% of the fixed term has expired, 3 week's rent if 25% or more but less than 50% of the fixed term has expired, 2 week's rent in more than 50% but less than 75% of the fixed term has expired, 1 week's rent in 75% or more of the fixed term has expired

My/Our reason for vacating is (optional) _____

My/Our forwarding address will be: _____

please supply for forwarding of bond/ mail _____

I/We understand that you may want to show prospective tenant through the property. Access in this regard, can be arranged by using the master keys and /or contacting me/ us on:

Work: _____ Home: _____

Mobile: _____

Email: _____

Sign: _____

Sign: _____

Additional Notes:

Office Use Only	
Date Notice Received: / /	Tenancy agreement expires: / /