

Tenant Vacating Notice

I/We hereby give notice of my/our intention to vacate the above property on:

Tenant(s): _____

Property: _____

Vacate Date: _____

I/We understand that I/we am/are required to give 14 / 21 (please circle) days notice, under the terms of my/our Tenancy Agreement.

My/Our reason for vacating is: _____

My/Our forwarding address will be: _____

I/We understand that you may want to show prospective tenants through the property. Access in this regard, can be arranged by contacting me/us on:

Work: _____ Home: _____

Mobile: _____

Email: _____

Signed: _____

Signed: _____

Tenant(s)

Date:

Additional Notes:

Office Use Only	
Date Notice received: _____ / _____ / _____	Tenancy Agreement expires: _____ / _____ / _____
Comments: 	